

## **2019 Property Tax Bill Information**

Office: Treasurer  
Address: City of Oak Creek  
8040 S. 6<sup>th</sup> Street  
Oak Creek, WI 53154  
Phone: (414) 766-7000  
Website: [www.oakcreekwi.org](http://www.oakcreekwi.org)  
Office Hours: Monday through Friday, 7:30 a.m. – 4:00 p.m. (CST)

### **Due Dates:**

- January 31, 2020 – Full Payment or 1<sup>st</sup> Installment
- March 31, 2020 – 2<sup>nd</sup> Installment
- May 31, 2020 – 3<sup>rd</sup> and Final Installment

### **IMPORTANT YEAR END INFORMATION:**

CITY HALL CLOSED: December 24<sup>th</sup>, December 25<sup>th</sup>, December 31<sup>st</sup>, and January 1<sup>st</sup>  
No mail will be received on these days

December 31, 2019 is not a due date. To ensure a December receipt, payment must be **received in our office** by 3:00 p.m. (CST), on or before **December 27, 2019**. All payments received in our office after December 27, 2019, whether by wire, ACH, mailed directly by you or through a tax payment processing service, will be receipted as the date received.

### **Property Tax Information Availability:**

The tax bills will only be mailed to the owner on record. The City of Oak Creek does not accept telephone or duplicate bill requests. To obtain tax information:

1. **GovTech Services, Inc:** tax information will be made available as soon as possible (on or around December 6, 2019) for GovTech Escrow Pro or Portfolio customers only (**the quickest, most efficient and preferred method**). To sign up, or for more information, visit their website at [www.govtechtaxpro.com](http://www.govtechtaxpro.com)
2. **City Webportal:** tax information is available on or before the third Monday in December using the “Land Records Portal” found on our website.

Real Time Website: [www.oakcreekwi.org](http://www.oakcreekwi.org)

- Go to: [I Want To, View, My Property Tax Information](#)
  - Put in parcel # (no spaces or dashes) or use name or address
  - Click Search; choose applicable tax year from the drop down menu
  - Then ‘Taxes’ tab on the top
  - **(if this is not available you must update your web browser)**
  - You can print a copy of the tax bill/property summary.
  - For current payment information, go to: [Government, Treasurer, Property Tax Information](#)
3. **Electronic Data:** Electronic files are available for \$100, payable in advance. Mail checks made payable to Treasurer, City of Oak Creek, along with a written request to Info. Tech Manager, City of Oak Creek, 8040 S. 6<sup>th</sup> Street, Oak Creek, WI 53154.

## Payment of Property Tax Bills:

1. **GovTech:** GovTech Escrow Pro or Portfolio customers can begin creating online files as soon as the information is available (on or around December 6, 2019) **(the quickest, most efficient and preferred payment method)**. Wire and ACH payments are accepted from the day the tax bills are mailed through May 31<sup>st</sup>, and must be received in our account by 3:00 pm (CST) on or before the due date
2. **Mail:** Checks should be made payable to: Treasurer, City of Oak Creek and must include:
  - Tax payment listing with:
    - Tax parcel ID number (i.e. XXX-XXXX-XXX) (sorted by parcel ID)
    - Property address
    - Owner name(s)
    - Amount to be applied to each parcel (refunds are sent to the payer so please pay exact amount due only)
  - Contact Information: include a name and direct telephone number of who to contact with problems to avoid the check being returned unprocessed
  - Mailing Address: include in case of problem with payment or overpayment to ensure that the payment/refund will be returned/sent to the correct office
  - Multiple parcels with one check: There is a **limit of 50 parcels** that can be paid with one check. This limit allows us to divide the entries among multiple staff to quickly and efficiently process payments.
  - Receipts: Payment is receipted as the date we receive it. Receipt requests must include a self-addressed, postage paid envelope.
  - Postmarks are honored if all the following criteria are met:
    - It is mailed in a properly addressed envelope,
    - postmarked before midnight of the last date prescribed for making the payment,
    - with postage prepaid,
    - and is received by the proper official not more than 5 days after the prescribed date for making the payment

## Delinquent Tax Information:

All delinquent tax will accumulate interest and penalty charges from February 1<sup>st</sup> at 1.5% per month on the unpaid principal balance. Delinquent notices will be mailed to the address on record in June. Payment of delinquent 2019 Real Estate Property Tax will be accepted by the City of Oak Creek through July 31, 2020 after which they will be turned over to Milwaukee County for collection. 2019 payments after July 31, 2020 and all prior year taxes must be mailed to the Milwaukee County Treasurer, 901 N. 9<sup>th</sup> Street, Room 102, Milwaukee, WI 53233. For more information please call (414) 278-4033.