



May 20, 2020

Dear Oak Creek Business Owner,

As we work toward a safe reopening of all businesses and recreational opportunities in Oak Creek, I want to thank you for the role you have played in slowing the spread of COVID-19 in our community.

Over the past week, we have communicated with many businesses throughout the City to share best practices and guidance regarding how to operate safely. Many business leaders have expressed their interest in reopening their business in a manner that works to protect the health of employees and the community. As businesses reopen, many will make changes to the way they operate to allow for physical distancing between customers, increased attention to sanitation, and additional protective measure designed to lessen the risk of spreading COVID-19.

The current Order, Order #1, issued by the Suburban Milwaukee County Health Officers is set to expire at 11:59 p.m. on Thursday, May 21, 2020. No additional city-wide Order will be issued at this time. All businesses will be allowed to open at that time. The Oak Creek Health Department encourages all businesses to implement the safe business practices and guidance outlined by the [Wisconsin Economic Development Corporation](#) as well as the [US Centers for Disease Control and Prevention](#). Links to these and additional resources can also be found on the [City of Oak Creek website](#).

To assist with the path to reopening safely, businesses may reference the attached chart as guidance. At this time, the City of Oak Creek recommends that businesses consider implementing the guidance outlined in Phase C. Businesses may move through the phases as they feel confident that they can protect the health and safety of their employees and customers.

As businesses reopen and much of the community reengages with public life, it is possible that we will see an increase of COVID-19 cases in our community. If your establishment is impacted by COVID-19, you will be contacted by the Health Department. We will work together to conduct an investigation, identifying any contacts that might have been exposed and reviewing business practices.

Public health officials will continue to monitor key indicators such as the capacity of healthcare systems to treat sick patients, total COVID-19 tests performed, contact tracing capacity, and availability of personal protective equipment (PPE). This data is updated regularly on the [Milwaukee County Office of Emergency Management dashboard](#) on the Key Indicators tab (found at the bottom of the dashboard). These

indicators allow for a data-driven approach to understanding the current impact of COVID-19 on our community and to plan and respond appropriately.

COVID-19 continues to spread through Oak Creek and the surrounding communities. The Oak Creek Health Department will continue to monitor and investigate COVID-19 in our community, with a focus on aggressive testing, identification of positive cases, and contact tracing. The Health Department will continue to communicate guidance and updates regarding COVID-19 to the public regularly through our website and social media.

Each of us has an important role in protecting ourselves, our families, our customers, and our community as we move forward. I am confident that we are all up to this challenge and will work together to protect and promote the health of our community.

Respectfully,

A handwritten signature in black ink, appearing to read "Darcy DuBois", with a long horizontal flourish extending to the right.

Darcy DuBois, MPH
Community Public Health Officer

Oak Creek Recommended COVID-19 Response Phases

All businesses are strongly encouraged to implement the Safe Businesses Practices and Physical Distancing and Protective Measures outlined below. Additional and sector-specific reopening guidelines can be found at <https://wedc.org/reopen-guidelines/>.

	Phase A (Health Order No. 1) ends 5/21/2020	Phase B Recommendations	Phase C Recommendations – beginning 5/22/2020	Phase D Recommendations
Long-Term Care	No outside visitors	Follow DQA and CMS guidelines	Follow DQA and CMS guidelines	Follow DQA and CMS guidelines
Child Care		Follow DCF guidelines	Follow DCF guidelines	Follow DCF guidelines
Retail Establishments	Open with limits on occupancy of 25% or 4 people per 1,000 sq. feet	Open with recommended limits on occupancy of 50% or 8 people per 1,000 sq. feet	Open with recommended limits on occupancy of 75% or 12 people per 1,000 sq. feet	Open
Restaurants & Bars	No, but allow for take-out, curbside pickup and take out	Yes, but recommended limits on capacity of 50%	Yes, but with recommended limits on capacity of 75%	Open
Salon and spa services	One client per service provider	Yes, with recommended limits on capacity of 50%	Yes, with recommended limits on capacity of 75%	Open
Places of Public Amusement/Activity (incl. stadiums, theaters, escape rooms, pools, bowling alleys, mini golf, gyms/fitness centers, etc.)	Closed	Yes, with recommended limits on capacity of 25%	Yes, with recommended limits on capacity of 50%	Open
Faith-based Organizations		Follow guidelines of faith-based leadership organization	Follow guidelines of faith-based leadership organization	Follow guidelines of faith-based leadership organization
Libraries	Curbside pickup	Follow DPI and Library Board recommendations	Follow DPI and Library Board recommendations	Follow DPI and Library Board recommendations
Other businesses or public venue gatherings	N/A	Yes, with safe business practices and physical distancing and protective measures	Yes, with safe business practices and physical distancing and protective measures	Yes, with safe business practices and physical distancing and protective measures

Oak Creek Recommended COVID-19 Response Phases

Recommended Safe Business Practices

Establish, to the extent possible, curbside pick-up to reduce in-store traffic and mitigate outdoor lines.

Consider establishing entry lines outside of the business with markings for patrons to enable them to stand at least six (6) feet apart from one another while waiting to enter. Businesses are encouraged to also use alternatives to lines, including allowing customers to wait in their vehicles for a text message or phone call and scheduling pick-ups or entries to the store.

Consider establishing one-way traffic in shopping aisles.

Increase standards of facility cleaning and disinfection to limit worker and patron exposure to COVID-19, as well as adopt protocols to clean and disinfect in the event of a positive COVID-19 case in the workplace.

Adopt policies to prevent workers from entering the premises if they display respiratory symptoms or have had contact with a person with a confirmed diagnosis of COVID-19.

Comply with Physical Distancing and Protective Measure Requirements.

Recommended Physical Distancing and Protective Measures

Maintain physical distancing of six (6) feet between people not residing in a single living unit or household.

Wash hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer.

Cover coughs or sneezes.

Regularly clean high-touch surfaces.

Avoid shaking hands

Use of a mask or cloth face covering is encouraged.

Follow other public health recommendations issued by State of Wisconsin Department of Health Services and the U.S. Centers for Disease Control and Prevention.

CMS- Centers for Medicare and Medicaid

DCF- Wisconsin Division of Children and Families

DPI- Wisconsin Department of Public Instruction

DQA- Wisconsin Division of Quality Assurance

5.19.2020