

CITY OF OAK CREEK
Application for Cigarette and Tobacco Products License

License Number	Date of Issuance
License Year	
Cigarette License Fee: \$100.00 / each	
Total Amount Due: _____	

Wisconsin Seller's Permit Number: _____
 Must be issued in same Legal Name of licensee below.
 (For questions regarding seller's permit, call 608-266-2776)

Federal Employer Identification No. (FEIN)

Legal Name (corporation, limited liability company, partnership or sole proprietorship)			Business Agent		
Trade or Business Name (if different than Legal Name)			Telephone Number ()		
Business Address (Permit Location)			Business Number ()		
City Oak Creek	State WI	Zip Code 53154	County Milwaukee		
Mailing Address (if different than Business Address)			City	State	Zip Code

Organization (check one):

- SOLE PROPRIETOR WISCONSIN CORPORATION – Enter date incorporated _____
 PARTNERSHIP OUT-OF-STATE CORPORATION – Are you registered to do business in Wisconsin? YES NO
 OTHER _____

<input type="checkbox"/> YES <input type="checkbox"/> NO	1. Does the applicant understand that they must purchase cigarettes only from manufacturers, distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
<input type="checkbox"/> YES <input type="checkbox"/> NO	2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-261-6435.)
<input type="checkbox"/> YES <input type="checkbox"/> NO	3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
<input type="checkbox"/> YES <input type="checkbox"/> NO	4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health and Family Services? (SmokeCheck.org)
<input type="checkbox"/> YES <input type="checkbox"/> NO	5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products to minors?
<input type="checkbox"/> YES <input type="checkbox"/> NO	6. Does the applicant understand that they may not sell single cigarettes?
<input type="checkbox"/> YES <input type="checkbox"/> NO	7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
<input type="checkbox"/> YES <input type="checkbox"/> NO	8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dis/tobacco/index.html may be sold in Wisconsin?

The undersigned hereby applies for a license to manufacture, sell, exchange, barter, dispose of, or give away, cigarette, cigarette paper, cigarette wrappers and any paper made or prepared for the purpose of being filled with tobacco for smoking on said premises.

Cigarettes / Tobacco will be sold: : **Over the counter** **through Vending Machine** **Both**

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Cigarette / Tobacco Licenses

Licensing Year: July 1 through June 30

To apply for a cigarette / tobacco license, applicant must:

- Complete application, including signature
- Pay license fee

Submit application and fee to the City Clerk's office