

RESOLUTION NO. 11127-060711

BY: Ald. Scaffidi

A RESOLUTION ESTABLISHING VARIOUS FEES, PERMITS AND CHARGES
CHARGED BY THE CITY OF OAK CREEK

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that various fees, permits and charges shall be established as follows and shall be effective upon approval by the Common Council:

CITY CLERK'S OFFICE

1. Adult Entertainment Business
Includes: Arcade; Bookstore; Escort; Exotic Dance; Motion Picture Theater; Novelty Store; Video Store; Hotel

New	\$2,800.00
Renewal	\$2,400.00
Manager/Assistant Manager	\$ 100.00
Entertainer	\$ 300.00
Part Time/Full-Time Employees	\$ 100.00

2. Amusement Operator and Devices

Operator	\$ 150.00
Each Device	\$ 45.00

3. Arcades

Arcade License (annual)	\$2,000.00
Arcade Operator	\$50.00
Each Device	\$45.00
License Transfer Fee (transfer of location only)	\$50.00
Duplicate license	\$20.00

4. Athletic Events, Parades & Related Events

Application fee (plus actual costs for police/fire/streets)	\$35.00
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5. Auto Salvage Yards \$500.00

6. Cigarette \$100.00

7. Dance Hall \$100.00

8. Landfill License
Original Application Fee \$1,200.00
Renewal \$300.00
(Plus actual cost of review, inspection and administration
in excess of application fee.)
9. Kenel \$100.00
10. Mobile Home Park
License \$100.00 annual per each 50
spaces or fraction thereof
Transfer of License \$10.00
11. Alcohol Beverage
Class "A" Fermented Malt Beverage \$150.00
Class "A" Retail Liquor \$500.00
Class "B" Beer \$100.00
Class "B" Retail Liquor \$500.00
Class "C" Wine \$100.00
Wholesale Beer \$25.00
Special Class "B" Beer/Wine \$10.00
Reserve "Class B" One-Time \$10,000.00
Provisional Class "A", Class "B",
"Class A", "Class B", Class "C" \$15.00
Change of Premises Description \$25.00
Publication Fees
Renewal \$10.00
Individual \$20.00
12. Operator (Bartender)
Two-year license **\$100.00
****Payment in full required at time
of application**
Refund for Denial \$25.00
Provisional License \$15.00
Duplicate License \$10.00
Temporary License No Charge
13. Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealer
Pawnbrokers \$210.00
Secondhand Article Dealers \$27.50
Secondhand Article Dealers \$30.00
Secondhand Article Dealer Mall \$165.00
or Flea Market
14. Transient Merchant

Business License	Yearly \$375.00
	Daily \$35.00
Investigation fee/each salesperson	70.00
ID Badge for each approved salesperson	\$30.00
(Issued by and payable at Police Department)	

COMMUNITY DEVELOPMENT

1. Bikeway Fees
 - a. Bikeway fee for each new residential lot or unit - \$50.00

2. Document Sales
 - a. Zoning Code (Chapter 17) \$25.00
 - b. Land Division (Chapter 14) \$10.00
 - c. Park Plan \$15.00
 - d. City Maps
 1. 1" = 1000' - \$2.00
 2. 1" = 2000' - \$1.50
 - e. Official Maps (1/4 Sections)
 1. 1" = 100' - \$1.50
 2. 1" = 200' - \$1.50
 - f. Aerial Photographs
 1. 1" = 400' - \$1.50
 2. 1" = 2000' - \$1.50
 - g. All Other Documents:
 1. ≤ 18" x 24" - \$.25 per page
 2. Each copy ≥ 18" x 24" and ≤ 36" x 42" - \$4.00
 3. Computer plot – standard size: \$4.50

NOTE: Add \$4.00 per sheet if map is reproduced on mylar. First two (2) drawings are free for Oak Creek property owners acquiring information on their property. Add \$1.50, plus postage, if mailing is requested.

3. Plan Commission
 - a. Multifamily and building plan review - \$350.00
 - b. Commercial site and building plan review - \$350.00
 - c. Industrial site and building plan review - \$350.00
 - d. Landscaping plan review - \$150.00
 - e. Lighting plan review - \$15.00
 - f. Sign plan review - \$150.00
 - g. Special Plan Commission meeting - \$35.00/citizen member at the meeting

4. Subdivision Fees
 - a. Preliminary subdivision plats - \$475.00
 - b. Final subdivision plats - \$400.00
 - c. Certified Survey Maps - \$525.00
 - d. Affidavit of Correction - \$275.00

e. Minor land division - \$275.00

5. Tax Increment Financing (TIF) District Financing

A filing fee of \$1,000 shall be charged for any request that the City create a Tax Increment Financing (TIF) District. If the district is approved, the fee shall be paid as an eligible cost identified in the Project Plan. If the district is not approved, the fee will be waived.

6. Zoning Fees

- a. Basic rezoning \$775.00
- b. Planned Unit Development (PUD) \$900.00
- c. Amendment to Planned Unit Development (PUD) \$550.00
- d. Conditional Use Permit \$875.00.
- e. Amendment to Conditional Use Permit \$550.00
- f. Zoning Text Amendment \$500.00
- g. Temporary use or use approval \$300.00
- h. Plan Commission consultation \$250.00
- i. Zoning Board of Appeals \$250.00
- j. Board of Housing Appeals \$250.00

NOTE: If an applicant withdraws their request after the Plan Commission meeting and prior to the publication of the public hearing notice, the following filing fee refunds will be provided:

- Official Map Amendment \$300.00
- Basic Rezoning \$270.00
- Planned Unit Development (PUD) \$280.00
- Amendment to Planned Unit Development \$260.00
- Conditional Use Permit \$275.00
- Amendment of Conditional Use \$280.00
- Zoning Text Amendment \$220.00

ENGINEERING

1. Engineering Fees & Erosion Control

- a. \$60.00 plus \$3.00 for each 1,000 square feet of land greater than 20,000 square feet.
- b. Service Fees (per hour by position)

City Engineer	\$65.00
Development Engineer/Design Engineer/Construction Coordinator	\$55.00
Civil Engineer/Senior Technician	\$50.00
Engineering Technician/Draftsperson	\$40.00
Technician CADD/Survey	\$40.00

2. Landfill Permits

- a. \$300.00 initial application fee, plus billing of actual costs of review, inspection and administration in excess of application fee.
3. Storm Water Management Permit
 - a. \$300.00 initial application fee, plus billing actual costs of review, inspection and administration in excess of application fee.
4. Street Permits & Fees
 - a. Excavation permits (Street cuts): \$50.00 plus \$3.25 per 100 feet or fraction thereof.
 - b. Driveway approach permit: \$50.00.
 - c. Street or other right-of-way (ROW) vacation: \$575.00.
 - d. Official map amendment: \$775.00.
 - e. House moving permit: \$250.00.

FIRE DEPARTMENT

Ambulance Service Rates

- a. Definitions.
 1. **Advanced Life Support (ALS) Services:** An advanced level of pre-hospital and inter-hospital emergency care and non-emergency medical care that includes basic life support care, cardiac monitoring, cardiac defibrillation, electrocardiography, intravenous therapy, administration of medications, drugs and solution, use of adjunctive medical devices, trauma care, on scene care and other authorized techniques and procedures, as provided in rules adopted by the Department of Health Services under Chapter HFS 112.
 2. **Advanced Life Support Service, Level 1 (ALS-1):** The provision of ALS Services and/or assessment at a level below that specified for ALS-2 Services in (a)(3), below.
 3. **Advanced Life Support, Level 2 (ALS-2):** The provision of ALS Service and/or assessment with treatment including the administration of three or more different medications and the provision of at least one of the following ALS procedures:
 - Manual defibrillation/cardioversion
 - Endotracheal intubation
 - Central venous line insertion
 - Chest decompression
 - Intraosseous line insertion
 4. **Basic Life Support (BLS) Services:** A basic level of pre-hospital, on scene care/assistance and inter-hospital non-emergency medical care and emergency care that includes airway management, cardiopulmonary resuscitation (CPR), control of shock and bleeding and splinting of fractures, as provided in rules adopted by the Department of Health Services under Chapter HFS 110.

5. **Department:** The City of Oak Creek Fire Department.
6. **Mileage Fee:** A fee for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to a hospital or medical facility.
7. **Resident:** A person whose primary home address is within the city limits of the City of Oak Creek.
8. **Non-Resident:** A person whose primary home address is not within the city limits of the City of Oak Creek.
9. **Group-1 Drugs:** Albuterol, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumedrol (up to 40 Mg), Terbutline, Diazepam, Dextrose 50%, Nitro Spray LS, Normal Saline (capped), D50, D5W and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
10. **Group-2 Drugs:** Calcium Chloride, Epinephrine (IM or IV, not by Epi Pen), Dopamine, Lidocaine, Sodium Bicarbonate and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
11. **Group-3 Drugs:** Morphine, Narcan, Normal Saline and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
12. **Specific Drug Group:** Epinephrin (by Epi-pen), Adenosine, Glucagon (up to 1 Mg), Solmedrol (41-125 Mg), EZ-IO, and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.

NOTE: The confidentiality of all patient information shall be maintained pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all other applicable Federal and/or State Laws.

- b. Advanced Life Support Fees.
 1. Resident Fees: Every resident of the City of Oak Creek receiving advanced emergency service from the City by way of an advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$660.00 and ALS-2 \$750.00 base rate, plus \$100.00 for defibrillation, plus \$60.00 for IV and supplies, plus \$75.00 for intubation, plus \$80.00 for ALS supplies, plus \$75.00 for oxygen and supplies, plus \$100.00 for EKG, plus \$32 for each drug in Group-1, plus \$37.00 for each drug in Group-2, plus \$48.00 for each drug in Group-3, plus \$95.00 for Epinephrine by Epi-Pen, plus \$90.00 for Adenosine, plus \$90.00 for Glucagon, up to 1 Mg, plus \$58.00 for Solumedrol, 41 to 125 Mg, and \$120.00 for EZ-IO for the Specific Drug Group. If the Department provides ALS level treatment that does not end in a

transport, the patient shall be charged \$120.00 for non-invasive and invasive treatment plus services and drug group charges noted above.

2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving advanced emergency service from the City by way of advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$780.00 and ALS-2 \$870.00 base rate, plus \$100.00 for defibrillation, plus \$60.00 for IV and supplies, plus \$75.00 for intubation, plus \$80.00 for ALS supplies, plus \$75.00 for oxygen and supplies, plus \$100.00 for EKG, plus \$32 for each drug in Group-1, plus \$37.00 for each drug in Group-2, plus \$48.00 for each drug in Group-3, plus \$95.00 for Epinephrine by Epi-Pen, plus \$90.00 for Adenosine, plus \$90.00 for Glucagon, up to 1 Mg, plus \$58.00 for Solumedrol, 41 to 125 Mg, and \$120.00 for EZ-IO for the Specific Drug Group. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged \$165.00 for non-invasive and invasive treatment plus services and drug group charges noted above.
3. Mileage Fees: Every resident and non-resident shall pay \$14.50 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

c. Basic Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$450.00 base rate, plus \$75.00 for oxygen, plus \$50.00 for consumables, plus \$25.00 for EKG. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall not be charged a fee for the first 1-3 assists within one calendar year but shall be charged \$75.00 per assist for 4 or more assists within one calendar year and no additional fees will apply for medical care.
2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$600.00 base rate, plus \$75.00 for oxygen, plus \$50.00 for consumables, plus \$25.00 for EKG. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall be charged a flat \$75.00 fee. No additional fees will apply for medical care.
3. Fees for Transfer Services: In all cases where the ambulance service of the City is requested to transfer an Oak Creek resident from a hospital in Milwaukee County to a nursing facility in Milwaukee County or to the resident's home in Oak Creek, such person shall pay a base rate of \$375.00, plus \$75.00 for oxygen, plus \$50.00 for consumables, plus \$25.00 for EKG's. All transfers shall be and are limited to Oak Creek residents.
4. In-City Facility Fees: Every resident or non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support

unit transport to a health care facility located within the boundaries of the City shall pay for such service the sum of \$275.00.

5. Mileage Fees: Every resident and non-resident shall pay \$14.00 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.
- d. Fire alarm connections.
 1. Every person, firm or corporation connecting to the console system of the Oak Creek Fire Department or fire alarm service shall pay for such service as follows: \$50.00 for installation of service lines; \$100.00 annual charge.
 2. Annual charges shall be billed by the Fire Department on January 1st of each year. For service installed subsequent to January 1st, the annual charge shall be pro-rated on a monthly basis.
 - e. Hazardous materials. Replacement of cost of any extinguishment agent, neutralizers, chemicals or materials. Any person, firm or corporation shall reimburse the City for personnel costs, equipment expenses and replacement costs of any extinguishing agent, chemical, neutralizer, or materials used in the extinguishment, confinement, neutralizing or cleanup of any flammable or combustible liquid, gas, solid or any hazardous material or chemical involved in any fire or accidental spill.
 - f. False alarm. Any person, firm or corporation having a fire alarm, smoke detector or any other type of alarm, and the alarm calls for response from the Fire Department, shall not be charged a fee for the first 1-3 alarms within one calendar year but shall be charged \$50.00 per alarm for 4-7 alarms within one calendar year and \$200.00 per alarm for 8 or more alarms within one calendar year.
 - g. Nuisance fire alarms. Any person, industry, commercial establishment, railroad, apartment house complex or other who shall cause nuisance fires (multiple rubbish fires, grass fires, etc.) shall be liable for the sum of \$300.00 per hour or fraction thereof.
 - h. Rescue Services. Any person, firm, contractor, or corporation requiring rescue services beyond the capacity of the Fire Department, shall reimburse the City for personnel costs, equipment and supplies, and outside rescue services.

Fire Inspection Fees

Fire Inspection fees are as follows, with each level based on the estimated time in minutes to conduct such inspections:

Inspection Type	Estimated Time in Minutes	Inspection Pay Rate	Total Fee
Level 1	0-15	49.87	\$16.44
Level 2	16-30	49.87	\$28.91
Level 3	31-45	49.87	\$41.37
Level 4	46-60	49.87	\$53.84
Level 5	61-75	49.87	\$78.78
Level 6	76-90	49.87	\$91.24

HEALTH DEPARTMENT

- a. Health Department Fees and Charges shall be established by the Community Public Health Officer according to guidelines adopted by the Board of Health and subject to review by the Board of Health. A list of the fees and charges will be on file in the Health Department office. The Community Public Health Officer shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15 days period unless an Alderman or the Mayor objects in writing in which case the fee change shall be brought before the entire Common Council for consideration and approval.

- b. Fee Schedule for Restaurants, Lodging, Campgrounds, Recreational, Tattoo/Body Piercing Establishments, and Retail Food Establishments.
 - 1. Restaurant/Meal Food Service
 - a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed, single servings supplied by a licensed processor.
 - 1) Annual License Fee: \$246.00
 - 2) Pre-inspection Fee: \$120.00
 - 3) Re-inspection Fee: \$134.00
 - 4) Late Fee: \$ 90.00

 - b) Simple Complexity Restaurant: A restaurant in which all of the following criteria are met:
 - 1) Food is cooked to order.
 - 2) Food may be kept in a hot or warm condition, but only for one meal period. Such food may not be cooled and re-served at a later time.

- 3) Limited preparation of food. Pre-packaged products may be mixed together and minor preparation, such as slicing onions or pickles as condiments, is acceptable.
- 4) Potential for cross-contamination must be minimal. No raw chicken or other meats may be used. Pre-breaded fish or preformed burger patties (fresh or frozen) may be used.
 - (a) Annual License Fee: \$371.00
 - (b) Pre-inspection Fee: \$190.00
 - (c) Re-inspection Fee: \$134.00
 - (d) Late Fee: \$ 90.00

c) Moderate Complexity Restaurant: A restaurant in which any of the following criteria are met:

- 1) Any Potentially Hazardous Food, as that term is defined in Wis. Admin. Code Ch. 196, is cooled and/or reheated.
- 2) Any food products made from scratch.
- 3) The facility seats 50 or more patrons.
- 4) The facility has a drive-up window or walk-up service window or provides delivery of food.
- 5) Any raw poultry, seafood, or bulk beef is served. This does not apply to use of preformed patties.
- 6) The facility provides catering services.
- 7) The facility provides banquet services.
 - (a) Annual License Fee: \$409.00
 - (b) Pre-inspection Fee: \$204.00
 - (c) Re-inspection Fee: \$134.00
 - (d) Late Fee: \$ 90.00

d) High Complexity Restaurant: A moderate complexity restaurant in which five or more of the moderate complexity criteria set forth above are present.

- 1) Annual License Fee: \$458.00
- 2) Pre-inspection Fee: \$246.00
- 3) Re-inspection Fee: \$134.00
- 4) Late Fee: \$ 90.00

e) Temporary Restaurant: A restaurant that operates at a fixed location for a period of no more than 14 consecutive days in conjunction with a single event or celebration such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion. Occasional means fewer than 4 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the City, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time exceeding 14 consecutive days.

- 1) License Fee: \$165.00 for season
 - f) Temporary Retail Food (Popcorn/Cotton Candy).
 - 1) Inspection Fee: \$ 25.00
 - g) **Additional Food Preparation Area as defined in HFS 196.05 (3)(b) which is currently adopted by reference in City Ordinance Sec. 8.10(1)**
 - 1) **Annual License Fee** \$ 84.00
2. Bed and Breakfast Establishments.
- a) Annual License Fee: \$ 218.00
 - b) Pre-inspection Fee: \$ 120.00
 - c) Re-inspection Fee: \$ 78.00
 - d) Late Fee: \$ 90.00
3. Hotels, Motels, Tourist Rooming Houses.
- a) 05-30 Sleeping Rooms
 - 1) Annual License Fee: \$312.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
 - b) 31-99 Sleeping Rooms
 - 1) Annual License Fee: \$404.00
 - 2) Pre-inspection Fee: \$232.00
 - 3) Re-inspection Fee: \$134.00
 - c) 100-199 Sleeping Rooms
 - 1) Annual License Fee: \$439.00
 - 2) Pre-inspection Fee: \$261.00
 - 3) Re-inspection Fee: \$134.00
 - d) 200 or more Sleeping Rooms
 - 1) Annual License Fee: \$481.00
 - 2) Pre-inspection Fee: \$289.00
 - 3) Re-inspection Fee: \$134.00
 - e) Tourist Rooming House (1-4 rooms)
 - 1) Annual License Fee: \$218.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
 - f) Late Fee: \$ 90.00
4. Campgrounds, Recreational and Educational Camps.
- a) Campgrounds (1-25 sites)
 - 1) Annual License Fee: \$196.00
 - 2) Pre-inspection Fee: \$134.00
 - 3) Re-inspection Fee: \$134.00
 - b) Campground (26-50 sites)
 - 1) Annual License Fee: \$232.00

2)	Pre-inspection Fee:	\$134.00
3)	Re-inspection Fee:	\$134.00
c)	Campground (51-100 sites)	
1)	Annual License Fee:	\$237.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$134.00
d)	Campground (101-199 sites)	
1)	Annual License Fee:	\$242.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$148.00
e)	Campground (200+ sites)	
1)	Annual License Fee:	\$248.00
2)	Pre-inspection Fee:	\$218.00
3)	Re-inspection Fee:	\$162.00
f)	Recreational/Educational Camps	
1)	Annual License Fee:	\$511.00
2)	Pre- inspection Fee:	\$359.00
3)	Re-inspection Fee:	\$162.00
g.)	Late Fee:	\$ 90.00

5. Special Event Campgrounds.

a)	1-25 sites	
1)	Annual License Fee:	\$196.00
2)	Pre-inspection Fee:	\$134.00
3)	Re-inspection Fee:	\$134.00
b)	26-50 sites	
1)	Annual License Fee:	\$232.00
2)	Pre-inspection Fee:	\$134.00
3)	Re-inspection Fee:	\$134.00
c)	51-100 sites	
1)	Annual License Fee:	\$237.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$134.00
d)	100-199 sites	
1)	Annual License Fee:	\$242.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$148.00
e)	200 or more sites	
1)	Annual License Fee:	\$248.00
2)	Pre-inspection Fee:	\$218.00
3)	Re-inspection Fee:	\$162.00

6. Public Swimming Pool - as defined in HFS 172.04 (41) fees are applicable for each pool at site.

a)	Indoor/Outdoor Swimming Pools	
1)	Annual License Fee:	\$278.00

- 2) **Pre-inspection Fee:** \$190.00
- 3) **Re-inspection Fee:** \$134.00
- b) **Late Fee:** \$ 90.00

7. **Water Attraction - A water attraction as defined in HFS 172 (53) of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10 (a).**

- a) **Water Attraction with no slides**
 - 1) **Annual License Fee:** \$309.00
 - 2) **Pre-inspection Fee:** \$190.00
 - 3) **Re-inspection Fee:** \$134.00
- b) **Water Attraction with up to 2 slides per basin (Pool Slide/Water Slide). Pool Slide and Water Slide as defined in HFS 172 (40) and (55) respectively of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10(a).**
 - 1) **Annual License Fee:** \$330.00
 - 2) **Pre-inspection Fee:** \$190.00
 - 3) **Re-inspection Fee:** \$134.00
- c) **Additional Slide, in excess of 2 per basin**
 - 1) **Annual License Fee:** \$194.00
 - 2) **Pre-inspection Fee:** \$ 78.00
 - 3) **Re-inspection Fee:** \$134.00
- d) **Late Fee:** \$ 90.00

8. **Tattooing and Body Piercing.**

- a) **Tattoo or Body Piercing Establishment**
 - 1) **Annual License Fee:** \$305.00
 - 2) **Pre-inspection Fee:** \$204.00
 - 3) **Re-inspection Fee:** \$134.00
- b) **Combined Tattoo/Body Piercing Establishment**
 - 1) **Annual License Fee:** \$341.00
 - 2) **Pre-inspection Fee:** \$261.00
 - 3) **Re-inspection Fee:** \$134.00
- c) **Late Fee:** \$ 90.00
- d) **Temporary Tattoo or Body Piercing Establishment:**
 - 1) **Annual License Fee:** \$150.00
- e) **Temporary Combined Tattoo/Body Piercing Establishment:**
 - 1) **Annual License Fee:** \$173.00

9. **School Food Service Facilities.**

- a) **Inspection Fee:**
 - 1) **Full Kitchen** \$319.00
 - 2) **Food Reheat** \$207.00

10. Retail Food Establishments.
- a) Retail food establishments which have food sales of at least \$1,000,000 and process potentially hazardous food.
 - 1) Annual License Fee: \$698.00
 - 2) Pre-inspection Fee \$261.00
 - 3) Re-inspection Fee: \$148.00
 - b) Retail food establishments which have food sales of at least \$25,000, but less than \$1,000,000, and process potentially hazardous food.
 - 1) Annual License Fee: \$374.00
 - 2) Pre-inspection Fee: \$232.00
 - 3) Re-inspection Fee: \$148.00
 - c) Retail food establishments which have food sales of at least \$25,000, and engage in food processing, but do not process potentially hazardous food.
 - 1) Annual License Fee: \$338.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
 - d) Retail food establishments, who have food sales of less than \$25,000, and are engaged in food processing.
 - 1) Annual License Fee: \$297.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00
 - e) Retail food establishments that do not engage in food processing.
 - 1) Annual License Fee: \$268.00
 - 2) Pre-inspection Fee: \$176.00
 - 3) Re-inspection Fee: \$120.00
11. Duplicate Permit Fee: \$ 10.00

INSPECTION

Building Code Permits

- a. *Plan Examination.*
 - 1. One & two family residence: \$175.00
 - 2. One & two family additions and alterations: \$50.00
 - 3. Building plans other than one and two family residence will be charged per Oak Creek form OCSBD 118.
 - 4. Heating plans other than one and two family will be charged per Oak Creek form OCSBD 118.
 - 5. Residential accessory building 240 square feet or more: \$50.00
 - 6. Plan Examiner may reduce or waive fees for Items 2. and 5. above when limited or no architectural plans are required.
 - 7. Review of plans approved by State of Wisconsin \$125.00
 - 8. Decks: \$35.00

- b. *Residence-one & two family, multi-family, hotels, motels, or additions thereto.* \$.25/sq. ft. (minimum fee \$50.00).
- c. *Wisconsin uniform building permit seal.* State charge plus \$5.00.
- d. *Commercial, retail, office or institutional (i.e. schools, churches, hospitals, etc.).* \$.25/sq. ft. (minimum fee \$50.00).
- e. *Manufacturing, industrial & utilities (office areas to be included under 4).* \$.25/sq. ft. (minimum fee \$50.00).
- f. *Residential accessory building & garage in excess of 120 sq. ft.* \$.15/sq. ft. (minimum fee \$50.00).
- g. *Agriculture Building.* \$.25/sq. ft. (minimum fee \$50.00).
- h. *All other buildings, structures, alterations, repairs, signs and paving where not listed as category.* \$10.00 for each \$1,000.00 estimated value or fraction thereof (minimum fee: \$50.00).
- i. *Permit to start construction of footings and foundation.* \$100.00 accessory building foundation only or additions, per Comm. Chapter 2.
- j. *Heating, incinerator units, wood burning appliance, fireplace:* \$50/Unit, up to and including 50,000 input BTU units. Additional fee of \$5.00/each 50,000 BTUs or fraction thereof above 50,000 BTUs.
- k. *Air conditioning.*
 - 1. Wall unit: \$15.00
 - 2. Other than wall unit: \$50.00/unit up to 3 tons or 36,000 BTUs. Additional fee of \$5.00/each ton or 12,000 BTUs or fraction thereof.
- l. *Heating & air conditioning distribution systems.* \$1.50/100 sq. ft. of conditioned area with a \$25.00 minimum.
- m. *Exhaust system over 1,000 cfm.* \$25.00
- n. *Occupancy permit.*
 - 1. Residential: \$40.00/unit
 - 2. Commercial & Industrial (new or change of use): \$70.00
 - 3. Temporary Use (i.e. tent): \$40.00 each
- o. *Decks, fences, pools (in-ground/above ground/spas).* \$50.00
- p. *Wrecking or razing. Building Inspector may waive fee if structure is condemned.* \$.05/sq. ft. \$50.00 minimum. \$500 maximum.
- q. *Moving buildings over public ways.* \$100.00
- r. *Fuel tanks.* \$20.00/tank for installation and removal for review of tank location only.
- s. *Special inspections and reports.* \$100.00
- t. *Double fees.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- u. Failure to order inspection: \$50.00
- v. Re-inspection fee: \$50.00
- w. *Building permit fees may be refunded (except plan examination fees and Wisconsin Uniform Building Permit Seal fee) upon good cause shown as to nonuse thereof and within a reasonable time after payment, provided that the minimum fee of \$50.00 shall not be refundable.*
- x. Minimum for any permit: \$50.00

NOTE:Fees based on square footage shall include all floor areas (including crawl space) measured to outside wall dimensions and will be rounded to nearest whole dollar amount.

NOTE:Total fees shall be rounded up to the next whole dollar.

Electrical Code Permits

The minimum fee for any permit shall be \$50.00. Where additional permits by the same license on the same job are necessary and the nature of the work is the same as that of the original permit, the minimum fee shall not apply. The term “outlet” as used in this subsection shall mean any opening for the connection of current consuming or controlling devices generally. Where outlets are installed in common or “in gang”, the outlets shall be counted individually. Fees shall be as follows:

- a. *Service-new, replacement, alteration or temporary.* \$65.00 each 0-600 amps, \$70.00 each 601-1200 amps, \$75.00 each greater than 1200 amps.
- b. *Feeders, subfeeders, and additional panels each 110 amps or fraction thereof.* \$40.00 each.
- c. *Wireways, busways, under floor raceways or auxiliary gutters.* \$1.00/foot.
- d. *Generators, transformers, reactors, rectifiers, capacitors, welders, converters, electric furnaces or similar devices.* Each unit per kW: \$1.00/kW.
- e. *Commercial combination heating & air-conditioning units.* \$40.00 each.
- f. *Commercial refrigerator units.* Each motor compressor unit: \$20.00 each.
- g. *Residential air-conditioning.* Each motor compressor unit: \$20.00 each.
- h. *Gas or oil burners, residential electric furnaces, or conversion of (circle unit type).* \$20.00 each.
- i. *Electric space heating & baseboard system, per zone control.* \$12.00 each.
- j. *Electric appliances, commercial and residential [i.e. range, oven, clothes dryer, dishwasher, disposal, water heater; circle unit type(s) or indicate other].* \$10.00 each.
- k. *Swimming pools (includes associated wiring & grounding):* \$50.00 each.
- l. *Hydro-massage tubs, spas, hot tubs, etc. (circle or list type):* \$50.00 each.
- m. *Fuel dispensers for gasoline, oil, water pumps, or similar units:* \$50.00 each.
- n. *Moving picture, X-ray machine, high frequency therapeutic apparatus and similar equipment:* \$50.00 each.
- o. *Lights, switches, and convenience outlets:* \$1.00 each.
- p. *Dimmers & rheostats:* \$4.00 each.
- q. *Lighting fixtures-incandescent medium base, studded lights, festoon lighting, and fluorescent:* \$1.00 each.
- r. *Yard light and standard:* \$30.00 each.
- s. *HID fixtures (i.e., mercury vapor, sodium, etc.):* \$5.00 each.
- t. *Strip lighting, track lighting, plug-in strip, trolley duct, trolley wire or similar.* \$1.00 each strip or 10-foot length.
- u. *Audible or visual electric signal or communication devices (i.e., fire alarms, horns, exit lights, door bells, etc.):* \$1.00 each.
- v. *Power receptacles over 150 Volts:* \$8.00 each.
- w. *Motors, each motor per HP or fraction thereof:* \$1.00 each HP.
- x. *Ceiling fan:* \$4.00 each.

- y. *Signs-electric illuminated (i.e., neon, fluorescent, comb. or other).* Each Sign: \$30.00 each.
- z. *To Change, alter, repair or correct an electrical installation where none of the above apply-specify:* \$50.00
- aa. *Re-inspection fee.* First re-inspection: \$50.00
- bb. *Failure to call for inspection upon inspection and/or final inspection before occupancy.* Per occurrence: \$75.00
- cc. *Work started before electrical permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- dd. *Refund of fees.* That portion in excess of minimum fee is eligible to be refunded to a permit holder, if a request is made in writing, within 45 days of the issuance of such permit, provided that the minimum fee of \$50.00 shall not be refundable.
- ee. *Minimum for any permit:* \$50.00
- ff. *Direct reconnection of residential equipment (minimum fee does not apply):* \$25.00 each.
- gg. *Direct reconnection of commercial electrical equipment (minimum fee does not apply):* \$30.00 each.

NOTE: Total fees shall be rounded up to the next whole dollar.

Plumbing Code Permits

The schedule of permit fees to be paid at the time the permit is issued shall be as follows:

- a. *Connection to main sewer (sanitary), per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet:\$50.00
- b. *Connection to main sewer (storm), per first 100 feet.*
 - 1. Main sewer to property line: \$40.00
 - 2. Property line to structure: \$40.00
 - 3. Main sewer to structure: \$70.00
 - 4. each additional 100 feet: \$50.00
- c. *Water extension, per first 100 feet.*
 - 1. Main sewer to property line: \$40.00
 - 2. Property line to structure: \$40.00
 - 3. Main sewer to structure: \$70.00
 - 4. each additional 100 feet: \$50.00
- d. *Private water system and/or well, new or required inspection:* \$20.00 each.
- e. *Catch basin, storm or sanitary manholes, condensate pits:* \$20.00
- f. *Plumbing fixtures and/or fixture connections, range boilers, steamers, water heater (except replacement), etc.:* \$10.00 each.
- g. *Automatic washer connection (mandatory in case of all new residence construction):* \$10.00
- h. *Replacement fixtures:* \$25.00 (exempt from the minimum \$50.00 fee).
 - 1. Water heater replacement.
 - 2. Dishwasher or kitchen sink replacement.

3. Toilet and lavatory replacement.
- i. *Back flow pressure reducing valve (fee may be waived for existing single family dwellings): \$35.00*
 - j. *Building drain: \$35.00*
 - 1. each additional 50 feet: \$25.00
 - k. *Funnel drains: \$10.00*
 - l. *Condensate pumps: \$10.00*
 - m. *Grease traps: \$35.00.*
 - n. *Lawn sprinkler system: \$45.00.*
 - o. *Fire protection system plan review: \$50.00.*
 - p. *Fire sprinkler inspection-commercial: 1-20 heads \$50.00; 21-99 heads \$70.00; 100 or more heads \$90.00. Fire sprinkler inspection -residential: \$10.00 per head.*
 - q. *High pressure test when required (per test): \$125.00.*
 - r. *Private sewage disposal system and/or holding tanks (includes state fees for ground water and sanitary permits): \$250.00*
 - s. *Mound type septic systems (**special approval required**; includes state fees for ground water and sanitary permits): \$450.00*
 - t. *Verification of soil test for mound septic tanks: Minimum of \$225.00, not to exceed \$300.00, per test.*
 - u. *Street cut (slurry mix backfill) \$60.00 per cut (**ENGINEERING DEPARTMENT APPROVAL REQUIRED**). See Section 3.40c(32)a.*
 - v. *Well abandonment: \$50.00*
 - w. *Well operation permit. Fee waived.*
 - x. *Work not completed for ordered inspection: \$50.00*
 - y. *Failure to order final Inspection: \$50.00*
 - z. *Minimum for any permit: \$50.00*
 - aa. *Work started before permit issued. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.*
 - bb. *Plumbing permit fees may be refunded upon good cause shown as to nonuse thereof and within a reasonable time after payment provided that the minimum fee of \$50.00 shall not be refundable.*
 - cc. *Wis. Adm. Comm. S. 2.64 regarding plumbing plan review fees and all future amendments, revisions or modifications thereto is hereby adopted by reference.*

INFORMATION REQUESTS

- a. Miscellaneous copies: \$0.25 per page.
- b. Open record copies: A requester shall be charged a fee to defray the cost of locating and copying records as follows:
 - 1. The cost of photocopying shall be \$0.25/page for black and white copies and \$1.00/page for color copies.

2. If the form of a written record does not permit copying, the actual and necessary cost of photographing and photographic processing shall be charged.
3. The cost of providing typed verbatim transcripts of an audio taped record shall be the actual cost per hour, plus copy charges of \$0.25 per page.
4. If mailing or shipping is necessary for any requested copy or copies, the actual cost thereof shall also be charged. A flat fee of \$35.00 annually shall be charged for mailing Common Council agendas or Common Council proceedings on a regular basis. A flat fee of \$5.00 shall be charged for each complete Common Council or Plan Commission agenda packet requested, plus \$1.00 for each color copy included therein.
5. An archival research deposit of \$15.00, payable in advance, shall be charged for the research and retrieval of records not readily available in the City Clerk's Office and for which the expected total cost would exceed \$50.00. A credit will be applied towards copy costs; if the research and retrieval is less than the deposit, a refund will be issued.
6. The legal custodian shall estimate the cost of all applicable fees and may require a cash deposit adequate to assure payment, if such estimate exceeds \$5.00.
7. Elected and appointed officials of the City of Oak Creek shall not be required to pay for public records they may reasonably require for the proper performance of their official duties nor shall any charges be required of the local news media.
8. The legal custodian may provide copies of a record without charge or at a reduced charge where he determines that waiver or reduction of the fee is in the public interest.

c. Photographs

1. The cost for Fire Department digital photographs shall be established as .25 cents per copy.
2. The cost for Police Department digital photographs shall be established as .25 cents per copy.

d. Real estate inquiries (Statement of Real Property Status)

Except for local residents requesting a duplicate copy of their personal real estate tax bill, all persons who request the City of Oak Creek to furnish written information as to or copies of:

1. Real estate taxes;
2. Special assessments;
3. Contemplated public improvements;
4. Sewer or water charges;
5. Flood plain zoning;
6. Or other like inquiries covering a specific parcel of real estate in the City of Oak Creek shall pay the sum of \$50.00, with an additional \$10.00 for rush requests, to the City Treasurer to cover the cost of the investigation and/or processing of such inquiry.

Said fee shall be paid at the time of the inquiry or prior to mailing or pickup or faxing of the requested information.

- e. Accident reports
The cost for Police Department accident reports shall be established as \$.25 per page.
- f. Fire incident reports
The cost for Fire Department incident reports shall be established as \$.25 per page.
- g. Audio/Video tapes, film and CD/DVDs
The fee for audio/video tapes, film and CDs or DVDs shall be the actual cost to produce such items, plus the cost of supplies, postage, etc.
- h. Tax roll and Assessment Roll
Electronic media: Charge actual costs, \$100.00 minimum.
- i. Real estate Summary Sheet
\$10.00.
- j. Computer records
 - 1. Miscellaneous computer printouts generated
Charge actual costs
 - 2. Electronic files
Charge actual costs
- k. Fax transmittals: \$1.00/page long distance \$.50 per page local
- l. Voter Records
 - 1. Statewide Voter Registration System (SVRS) Records (established by State)
Electronic Data file: \$25.00 plus \$5.00 per 1,000 voter names, rounded to the nearest thousand.
 - 2. City voter records
Computer printouts: The actual cost to produce or copy each computer printout shall be charged, plus the actual cost of postage and supplies.

LIBRARY

All patrons shall be charged fees covering the cost of lost and damaged items. In addition, there will be a service charge in the amount of \$3.00 per item.

PARKS, RECREATION AND FORESTRY

Parks, Recreation and Forestry Department fees shall be established by the Director of Parks, Recreation and Forestry according to guidelines adopted by the Parks, Recreation and Forestry Commission and subject to review by the Parks, Recreation and Forestry Commission. A list of

the fees and charges will be on file in the Parks, Recreation and Forestry Office. The Parks, Recreation and Forestry Director shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The Clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15-day period unless an alderman or the Mayor objects in writing, in which case the fee change shall be brought before the entire Common Council for consideration and approval.

POLICE DEPARTMENT

- a. Transient Merchant Identification Cards
All transient merchants shall pay a fee of \$30.00 at the Police Department
- b. Bicycles
 - 1. Bicycle license - \$3.50, non-expiring
 - 2. Replacement bicycle license - \$2.00
- c. Alarm Permit Fees
 - 1. Alarm devices (except police console connected) – no fee
 - 2. Alarms connected to police consoles - \$100.00 initial installation
- d. Police False Alarm Charges - Annually
 - 1. 1-3 alarms – no charge
 - 2. 4-7 alarms - \$50.00 per alarm
 - 3. 8 or more alarms - \$200 per alarm

RECYCLING CENTER

The daily fee (per household) for use of the Recycling Center at 720 W. Puetz Road shall be \$2.00 and the annual fee (per household) for use of the recycling yard at 720 W. Puetz Road for **2011** shall be \$20.00.

- a. Daily Fee per Household \$ 2.00
A dated receipt will be issued upon payment and must be shown each time the vehicle enters the yard on that date.
- b. Annual Fee per Household \$25.00 (**beginning 1/1/2012**)
A sticker or tag will be issued upon payment for placement in the vehicle and is valid for the calendar year January 1 through December 31.

STREETS

- a. Driveway Culvert Installation
Driveway culvert installation charges for labor and material provided by the City of Oak Creek shall be determined on a front foot basis in the following manner:
 - 1. 12", 15" or 18" Culvert: \$34.64/foot plus cost of a pipe.
 - 2. 21", 24" or 30" Culvert: \$51.96/foot plus the cost of pipe.
 - 3. 36", 42" or 48" Culvert: \$67.41/foot plus the cost of pipe.
 - 4. 54", 60" or 72" Culvert: \$87.00/foot plus cost of pipe.

- b. Equipment Rental Charges
 - 1. The fee schedule for equipment will reflect the actual costs per hour to use various pieces of equipment in the Street Department inventory, and will be established using the equipment cost comparison agreement between the State of Wisconsin and Milwaukee County Department of Public Works. A complete schedule of equipment and fees shall be maintained at the Street Department.
 - 2. The fee for labor to operate rented equipment shall be:
 - a. Labor performed by Equipment Operators: \$47.32 per hour.
 - b. Labor performed by Mechanics: \$52.93 per hour.
 - c. Supervisor: \$55.38 per hour.
 - d. Street Supervisor: \$64.84 per hour.
 - c. Freon disposal fee. \$15.00 for disposal of refrigerators, air conditioners, freezers and dehumidifiers.
 - d. Mulch. \$25.00 delivery charge.
 - e. Special Pick-ups: \$25.00 for a special pick up.
 - f. Tires: \$3.00 per tire.

TREASURER'S OFFICE

Animals

- a. Dog Annual License Fee
 - 1. \$12.00 if the owner provides certification by a veterinarian that the dog has been spayed or neutered.
 - 2. \$24.00 if the dog is fertile.
 - 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year
- b. Cat Annual License Fee
 - 1. \$12.00 if the owner provides certification by a veterinarian that the cat has been spayed or neutered.
 - 2. \$24.00 if the cat is fertile.
 - 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year.
- c. Late Annual License Fee
 - 1. \$ 6.00 for a dog or cat that has been spayed or neutered.
 - 2. \$12.00 for a dog or cat that is fertile for animals not licensed prior to April 1 of that year; the annual license is acquired after thirty (30) days of occupancy in the City; or the annual license is obtained after the dog or cat is over five (5) months old.
- d. Impound Fee
 - 1. \$15.00 for each day or fraction thereof.

Treasurer Service Fees

A charge of \$25.00 per check shall be charged to recover all reasonable costs and expenses in connection with the collection of a worthless check which any person issues to the city:

- a. NSF (non-sufficient funds)
- b. Account Closed
- c. Stop Payment
- d. Refer to Maker
- e. Stale Date
- f. A payment that is returned to the City for any reason

WEIGHTS AND MEASURES

According to Section 98.04 (2), Wis. Stats., the City of Oak Creek may recover an amount not to exceed the cost of fees for weights and measures inspection work by assessing fees on the persons who receive the services rendered. Fees for weights and measures services provided by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection are as follows and shall be billed by the City on an annual basis:

- a. \$20.00 each small capacity scale, meter or liquid measuring device (LMD)
- b. \$50.00 each large capacity scale

BE IT FURTHER RESOLVED that the schedule of fees, permits and charges may be amended from time to time by resolution of the Common Council.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 7th day of June, 2011.

Passed and adopted this 7th day of June, 2011.

/s/ Stephen Scaffidi
President, Common Council

Approved this 7th day of June, 2011.

/s/ Richard R. Bolender
Mayor

ATTEST:

/s/ Pamela S. Bauer
City Clerk

Vote: 5 Noes 1